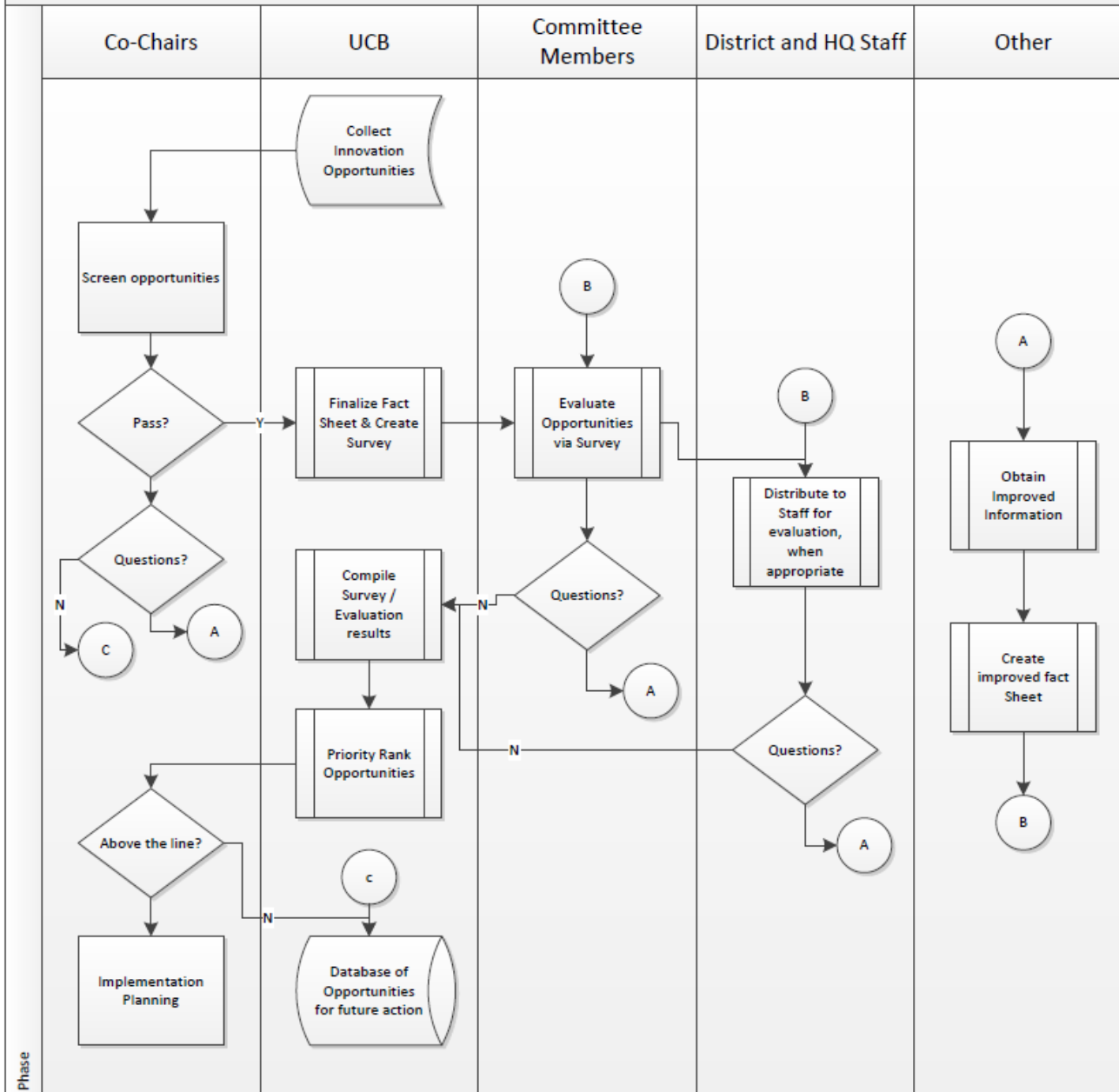# Innovation Team
Internal District Innovations

- Co-Chairs to pre-screen opportunities based upon the following criteria:
  - Safety and/or System Performance?
  - Broad applicability?
  - Significant benefit?
  - Level of development/deployment?
- Develop fact sheet for pre-screened innovations
  - Innovation specifics from district
  - Review of similar products/activities
  - Estimation of costs/benefits
- Selection Subcommittee to select and prioritize projects for consideration
  - Choose participants of Selection Subcommittee
  - Adopt criteria for final selection and prioritization
  - Project selection and prioritization
  - Process for soliciting district interest
  - Process for identifying support resources
- Co-Chairs ratify recommendations

Internal District Innovations Selection Schedule

- Choose Selection Subcommittee members (8/26)

- Selection Subcommittee to adopt selection and prioritization criteria (9/26)

- Co-Chairs to pre-screen current list of innovations (9/5)

- Fact sheet development for pre-screened projects (10/3)

- Subcommittee to select and prioritize (10/17)

I-Team Opportunity Evaluation Process

	Co-Chairs	UCB	Committee Members	District and HQ Staff	Other

Collect Innovation Opportunities

Screen opportunities

B

A

Pass? — Y → Finalize Fact Sheet & Create Survey → Evaluate Opportunities via Survey

B

Questions?

N

C

A

Compile Survey / Evaluation results

N—

Questions?

A

Distribute to Staff for evaluation, when appropriate

Obtain Improved Information

Priority Rank Opportunities

—N—

Questions?

A

Create improved fact Sheet

Above the line?

N

c

B

Implementation Planning

Database of Opportunities for future action

Phase

CO-Chair Screening Criteria
1. Is there sufficient information for a Complete Fact Sheet?
2. Is this opportunity substantial enough for I-Team support?

Fact Sheet
1. Innovation Description
2. Implementation Ready?
3. Implementation Period Required?
4. Evaluation Completed, results?
5. Supplier available?
6. Risks Quantified?
7. Costs and Benefits quantified?